

**Village of Jacksonville Council Meeting**  
**July 17, 2018**  
**6:30 PM**

The Village of Jacksonville met in regular session with Acting Mayor Butch Chapman presiding and the meeting being called to order at 6:31 PM. Council members present were Emily Swart, Rachel Clift, Butch Chapman, Jay Chapman and Dave Moleski. Also present were Solicitor John Haseley, Fiscal Officer Heather Rockwell, Water Operator Kenny Shank and Fire Chief Jamie Irwin.

Councilperson Swart made a motion to approve the minutes from the June 21, 2018 Council meeting as read. Seconded by Councilperson Clift. All Council voted "yes". Motion carried.

Eddie Smith of Southeast Ohio Public Energy Council appeared before Council to discuss electric and natural gas aggregation. Smith stated aggregation is already approved by the voters of Jacksonville. Smith provided a list of surrounding communities currently participating in the programs offered by SOPEC. Acting Mayor Chapman stated that there are concerns with HEAP and PIP customers no longer receiving benefits if the Village participates in the SOPEC programs. Smith stated HEAP customers can still participate, but PIP customers cannot. Smith recommended Council schedule a committee meeting to go over all the details. The Village would gain more bargaining power for better rates with the utilities if they participate. Council scheduled a work session for August 21, 2018 at 5:30PM to discuss the matter further. Councilperson Moleski asked how this would affect outages and who becomes responsible for repairs. Smith stated the utility still performs the repairs they would have covered before aggregation. Nothing will change in that aspect. Smith further explained generation fees and distribution fees to Council.

Acting Mayor Butch Chapman reported that 90% of the potholes in town are patched. Administrator Todd Smith is currently waiting for more cold mix to complete the remaining 10%. Smith has encountered an issue with a resident erecting a dog fence on the Village right-of-way. The fence prevents the Village from reading the water meter for the residence. Chapman also reported that Richmonds are questioning water bills still being received. Solicitor Haseley stated that he will send a certified letter to them notifying that they have not signed or filed abandonment paperwork and will continue to receive bills until such time that the papers are signed and filed.

Solicitor John Haseley provided Council with an Ordinance accepting a FEMA Grant award, an Ordinance for a Water Operator contract, and an Ordinance to vacate an alley.

Fiscal Officer Heather Rockwell presented the June bank reconciliation for Council to sign. Rockwell presented the June financial statements to Council. Rockwell presented the June Work Log. Rockwell reported on reallocations discussed at the June 28 Work Session that can be adopted to assist with the recovery of the General Fund deficit sooner. Rockwell stated she needs to know which reallocations Council would like to implement so that appropriate budgetary documents can be prepared and presented at the August meeting. The annual water Consumer Confidence Report postcards were mailed to all water customers by the end of June. Rockwell informed Council of an issue with the mailing of the July water bills. The bills were mailed at the end of June, but the post office did not deliver all of them. Some sewer bills for Trimble Township Wastewater Treatment District were also lost in the mail. Rockwell asked if Council



wanted to extend the penalty deadline for the water bills in light of the situation. Water bills currently include a disclaimer that the Village is not responsible for mail delivery.

Councilperson Swart made a motion to approve the April and May financial statements presented at the June meeting. Seconded by Councilperson Clift. All Council voted "yes". Motion carried.

Councilperson Swart made a motion to extend the penalty deadline for the July water bills to July 19, 2018. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried.

Fire Chief Jamie Irwin recommended that the Village prepare documents that may be requested in the event of a FEMA AFG desk review. Irwin requested that Council bring complaints about the department directly to him. Irwin tendered his resignation as Fire Chief to Council effective January 1, 2019. Irwin reported that an extension until September 1, 2018 was filed and accepted by FEMA for the new fire truck. A new FEMA AFG Grant was awarded to the Jacksonville Fire Department for \$94,500 with a 5% Village match. The grant will be used to replace fifteen SCBA air packs. Irwin requested that Council contract with Ohio First Responder Grants to manage the new grant to ensure FEMA compliance. Irwin also reported that the Jacksonville Fire Department was awarded \$9,985 to purchase fire gear through the Ohio Fire Marshall's office. Three complete sets of gear and some helmets, boots and gloves are ordered. This will outfit all active Village firefighters in up to date gear. The Jacksonville Fire Association purchased items needed to stock the new Tanker truck. Irwin reported that firefighters are currently taking Ohio Fire Academy certified driver training at the Athens Fire Department. Two new members have been added to the roster and will be going to firefighter training soon. The Department is struggling with recruitment and retention of firefighters. Irwin provided runs numbers for the past three years through June.

Water Operator Shank stated he will be meeting with Administrator Todd Smith, Mike Betts of Stantec and a representative from Ohio Rural Water to work on the Asset Management Plan for the Village. Shank stated he has a meeting with the new water operator on 6/18/18 to discuss the disinfectant byproducts testing.

Acting Mayor Chapman reported on the Fire Committee meeting held on 7/17/18 at 5:45P. The Committee discussed the moving of the Village fuel tanks, Workers Compensation coverage for firefighters, grants and the Fire Chief's resignation. The Fire Committee meeting adjourned at 6:00P.

Councilperson Clift reported on the Parks Committee meeting held on 7/17/18. The Fire Chief will obtain a permit to burn the brush pile in the park. The Committee discussed concerns with litter and weeds on the creek bank in the park and one of the picnic tables is in need of repair. Fire Chief Irwin stated that a Village resident may want to concrete in the park. The Parks Committee is currently working to get an update on the status of the lights in the park from Kal Electric. The Committee requested that all Council members be provided keys to the park restrooms so they can be unlocked for the public.

Councilperson Swart reviewed a working document of unfinished business with Council. Swart stated that bricks needed installed to replace the cement by the bridge. Swart requested an update on the status of moving the fuel tanks. Acting Mayor Chapman stated the concrete pad will be complete by 6/20/18. Swart stated the brick sidewalk near the stage needs to be sprayed with weed killer by August. Swart also stated the alleys need to be graveled. The ball field and back field in the park need mowed and debris and weeds along the creek bank need removed. Swart stated that street curbs need cleaned by the middle of August. The brush at the Park needs to be



burned as soon as possible. Swart requested the status of replacing locks at the Municipal Building. This is waiting for the completion of setting up the Amazon account. Swart asked if the Village was purchasing a finishing mower for the park. Swart asked if the flag project will be complete by Labor Day. The project currently still needs \$250.00 in additional donations to order the flags. Swart stated the Village should order a portable sign to post events and Council meetings. An abandoned vehicle needs removed on the corner of Fourth Street and Palmer Street. It has been sitting for over a year and has expired tags. The property owner at the corner of Fourth Street and Palmer Street will need to be contacted to redirect a sump pump pipe. The pipe is currently directing water to the sidewalk and roadway. Swart stated that Council will need to vote on closing the street for the Old Settlers Reunion.

Councilperson Clift made a motion to close Sixth Street from the alley between Sixth and Seventh Street to the alley between Fifth and Sixth Street from August 25, 2018 through September 4, 2018 for the Old Settlers Reunion. Seconded by Councilperson Moleski. All Council voted "yes" except Councilperson Jay Chapman who abstained. Motion carried.

Councilperson Moleski stated that the lattice at the stage is being torn up by neighborhood kids and something needs to be done.

Councilperson Swart made a motion to suspend the rules and read by title only Ordinance 2018-07 declaring an emergency. Seconded by Councilperson Clift. All Council voted "yes". Motion carried. **ORDINANCE 2018-07: AN ORDINANCE ACCEPTING THE FEMA ASSISTANCE TO FIREFIGHTERS GRANT AND AUTHORIZING THE VOLUNTEER FIRE DEPARTMENT TO CONTRACT FOR GRANT SERVICES AND DECLARING AN EMERGENCY.** Councilperson Moleski made a motion to adopt Ordinance 2018-07 as read. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Swart made a motion to suspend the rules and read by title only Ordinance 2018-08. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried. **ORDINANCE 2018-08: AN ORDINANCE ENTERING INTO AN EMPLOYMENT AGREEMENT WITH RON RILEY TO PROVIDE SERVICES TO THE VILLAGE WATER DEPARTMENT AND DECLARING AN EMERGENCY.** Councilperson Moleski made a motion to adopt Ordinance 2018-08 as read. Seconded by Councilperson Clift. All Council voted "yes". Motion carried.

Councilperson Swart made a motion to read by title only Ordinance 2018-09 as a first reading. Seconded by Councilperson Jay Chapman. All Council voted "yes". Motion carried. **ORDINANCE 2018-09: ORDINANCE TO VACATE ALLEY AT THE END OF TENTH STREET.**

Acting Mayor Chapman entertained a motion to adjourn.

Councilperson Swart made a motion to adjourn. Seconded by Councilperson Jay Chapman. All Council voted "yes". Motion carried. Meeting adjourned at 8:15 PM.

  
Acting Mayor Butch Chapman

  
Council Clerk Heather Rockwell